

OPERATIONS ORDERS - 1/14 BIVOUAC

12APR14 - 16APR14

1. SITUATION

A Detachment of staff and cadets from 306 Squadron Australian Air Force Cadets, will deploy to the Katoomba Airstrip from 13APR14 until 16APR14. The advance party will arrive in the Area of Operations (AO) on 12APR14 and the main party will arrive on 13APR14. All groups will depart on 16APR14.

The Area of Operations (AO) consists of an airstrip in the centre, at the peak of a canyon. It consists of closed forest [80%-100% crown cover] and open forest [50%-80% crown cover]; vehicular tracks, minor unpaved roads and contained by perennial streams. The AO is approximately 1.1 square kilometers.

2. MISSION

To provide activities and exercises which will validate the Survival (SV), Radio communications (RC) and fieldcraft (FC) theory previously taught during home training; to provide beneficial manoeuvres which have relevance to AAFC training in a safe environment; to foster teamwork and leadership among cadets and CNCOs, in a safe and friendly bush environment.

3. EXECUTION

3.1. Group Details

3.1.1. The Detachment will consist of a Headquarters element (HQ) and two (2) deployed Flights under the command of the Detachment Commander (DETCDR).

3.1.2. Headquarters will consist of Staff in Annex A and cadets in Annex B Part 2 under the command of the Detachment Executive Instructor (DXI) (LAC (AAFC) Stening).

3.1.3. Each Flight will consist of approximately 30 cadets under the command of a CSNCO (CSGT Lowe and CSGT Kaplan).

3.1.4. Each Flight will have three (3) Sections of approximately ten (10) cadets under the command of a JNCO.

3.2. Roles and Responsibilities

3.2.1 Officers, airmen and CNCOs attached to the Bivouac will have the following roles and responsibilities:

a. The Detachment Commander (DETCDR) is responsible to the Officer Commanding 3 WG (OC 3WG) for:

- i. exercising overall command of, and ensuring the safety and welfare of, AAFC staff, civilian instructors and cadets during the Bivouac as the Officer – In – Charge (OIC);
- ii. ensuring duty of care requirements are upheld,
- iii. authorising SQN expenditure during the Bivouac,
- iv. authorising all activities, or otherwise, based on short-term risk assessments of the weather and other factors affecting activities; and
- v. conducting appropriate briefings and debriefings at the commencement and conclusion of the Bivouac.

b. The Executive Officer (XO) is responsible to the DETCDR for:

- i. acting as Second in Command of the Bivouac;
 - ii. acting as DETCDR when deputised to do so by the DETCDR;
 - iii. executing any evacuations required in accordance with these orders;
 - iv. acting as Officer-In-Charge of activities as delegated by the DETCDR; and
 - v. directing the overall planning and execution of the Bivouac.
- c. The Detachment Executive Instructor (DXI) is responsible to the XO for:
- i. The welfare, morale, conduct, discipline and dress and bearing of all cadets and staff on the Bivouac;
 - ii. providing a briefing at the commencement of the Bivouac on the matters listed in i.;
 - iii. creating and implementing a Detachment Duty Roster;
 - iv. creating a Detachment Duty Log and Medical Log;
 - v. ensuring all Detachment Logs are kept appropriately;
 - vi. mentoring other airman and civilian instructors as the senior airman;
 - vii. mentoring the Cadet Detachment Warrant Officer;
 - viii. overseeing the provision of supplies to the cadets;
 - ix. liaising with the ADMINO and DSO to ensure appropriate medical and dietary preparations are made;
 - x. executing search parties for any lost personnel; and
 - xi. supervising the operation of the HQ.
- d. The Administration Officer (ADMINO) is responsible to the XO for:
- i. the collection and storage of TR66 Parental Consent Forms;
 - ii. ensuring the availability of cadet information as required; and
 - iii. summarising and reporting all medical and dietary requirements for all personnel on the Bivouac prior to departure in accordance with these orders.
- e. The Training Officer (TRGO) is responsible to the XO for:
- i. overseeing the development of the training program;
 - ii. ensuring the training program reinforces home training objectives;
 - iii. supervising the implementation of the training program;
 - iv. supervising the CSNCOs in executing the exercises and provide guidance as necessary;
 - v. preparing all assessments sheets;
 - vi. supervising preparation of lessons; and
 - vii. supervising the assessment of cadets.
- f. The Safety Officer (SFTYO) is responsible to the XO for:
- i. attending all activity sites in person,
 - ii. allocating and briefing a suitable temporary replacement if i. is not possible,
 - iii. maintaining a careful watch over activities and
 - iv. ending an activity immediately if any action by cadets or staff appears unsafe.
- g. The Transport Officer (TPTO) is responsible to the XO for:
- i. ensuring drivers are available for any of the Detachment vehicles to facilitate movement of supplies or personnel on request,
 - ii. driving vehicles into Katoomba for resupplies as required,
 - iii. ensuring sufficient vehicles are available to meet the immediate needs of the Cadet Bivouac Commander at all times,
 - iv. organising driver training as appropriate and
 - v. ensuring the safe employment of all vehicles on the Detachment.
- h. The Detachment Supply Officer (DSO) is responsible to the XO for:
- i. preparing the Bivouac equipment IAW these orders,
 - ii. identifying and rectifying any deficiencies with requested Bivouac equipment,
 - iii. establishing and operating the Equipment Tent at HQ,
 - iv. ensuring availability of equipment and supplies as required throughout the Bivouac and
 - v. minimising any risk of lost equipment by implementing an equipment register for all non-perishable equipment on the Bivouac.
 - vi. Monitoring the movements of the LOGNCO and overseeing the movement of equipment

vii. Assisting the TPTO with his movements

- i. The Directing Staff (DS) are responsible to the XO for:
 - i. supervising the Flights during stand down and overnight,
 - ii. remaining contactable during the periods identified in i.,
 - iii. mentoring Flight Commanders and Section Commanders in their respective roles during the Bivouac,
 - iv. assisting Flight Commanders and Section Commanders in their Bivouac preparations if requested,
 - v. guiding the Flight Commanders in their roles to assist in the mentoring of their Section Commanders. ensuring the safe and appropriate conduct of the flight at all times and
 - vi. making themselves available to Flight NCOs wherever possible if they require assistance or guidance.

- j. The Duty Officer is responsible to the XO for:
 - i. being contactable by radio for the duration of the duty period,
 - ii. maintaining the Duty Log for the relative duty period,
 - iii. acting as the Safety Officer for the period of duty,
 - iv. acting as the Detachment First Aid Officer which includes,
 - 1. applying first aid where necessary,
 - 2. making any further treatment decisions in conjunction with DETCDR and
 - 3. maintaining a medical log to record all incidents involving first aid or medical treatment.
 - v. A Duty Officer Roster is provided at **Annex K**.

- k. The Cadet Bivouac Commander (CBIVCDR) is responsible to the XO for:
 - i. executing the Bivouac training program as detailed in these Orders,
 - ii. managing logistical and operational issues that arise from the day-to-day execution of the training program,
 - iii. assessing and providing constructive feedback to the CNCOs in the execution of their roles,
 - iv. briefing and debriefing daily operations as detailed in these orders,
 - v. executing contingency plans, with input from the XO or TRGO as necessary, as detailed in these orders if required,
 - vi. ensuring sufficient personnel are available for Tiger Force as required,
 - vii. obtaining weather forecasts as detailed in these orders
 - viii. contacting local authorities listed in **3.5** to notify them of the arrival of the Detachment

- l. The Cadet Bivouac Warrant Officer (CBIVWOFF) is responsible to the CBIVCDR for:
 - i. the discipline, conduct, dress and bearing and welfare of the cadets.
 - ii. providing a briefing at the commencement of the Bivouac regarding appropriate and safe conduct, hygiene and safety and discipline as delegated by the DXI.
 - iii. ensuring the Flights and HQ are adequately supplied,
 - iv. ensuring the suitability of HQ and Flight campsites,
 - v. undertaking tasks as delegated by the DXI and
 - vi. liaising with the SIG-OPS to create a schedule for water resupply at the commencement of the Detachment.

- m. The Logistics NCO (LOGNCO) is responsible to the CBIVCDR for:
 - i. preparing the Bivouac equipment IAW these orders,
 - ii. identifying and rectifying any deficiencies with requested Bivouac equipment,
 - iii. establishing and operating the Equipment Tent at HQ,
 - iv. ensuring availability of equipment and supplies as required throughout the Bivouac and
 - v. minimising any risk of lost equipment by implementing an equipment register for all non-perishable equipment on the Bivouac.
 - vi. liaising with the OPS-NCO to ensure each activity has the required equipment

- n. The Operations NCO (OPSNCO) is responsible to the CBIVCDR for:
 - i. assisting in the execution of the daily training program and other duties as delegated by the CBIVCDR,
 - ii. briefing and debriefing activities as delegated by the CBIVCDR and

- iii. maintaining the personnel and vehicle movements board.
- o. The Signals Non-Commissioned Officer (SIGNCO) is responsible to the OPSNCO for:
 - i. setting up and maintaining all radio networks,
 - ii. establishing and implementing a NCS radio operator roster,
 - iii. operating or supervising the NCS,
 - iv. creating a radio log to record all transmissions on all radio networks and supervising its use,
 - v. creating a radio issue/return log and managing the issue and return of radio equipment,
 - vi. ensuring sufficient radios are always available by managing radio issue and charging,
 - vii. ensuring that proper RATEL is conducted by all personnel,
 - viii. Coordinating logistical movements with the LOGNCO and assisting him in the movements of equipment.
 - p. The Flight Commanders (FLTCDRs) are responsible to the CBIVCDR for:
 - i. establishing a suitable Flight campsite in accordance with Field Routine
 - ii. leading their flights through relevant exercises,
 - iii. briefing flights at an activity after the initial briefing if necessary,
 - iv. ensuring their Flight's adherence to the training program,
 - v. monitoring the discipline, morale and welfare of their cadets and CJNCOs and reporting any issues to the CDWOFF or staff as appropriate,
 - vi. briefing and de-briefing Section Commanders as required,
 - vii. mentoring Section Commanders in their role,
 - viii. maintaining good order at the Flight campsite,
 - ix. enforcing Lights Out,
 - x. ensuring sufficient supervision of the fire pit is maintained when lit and that the fire is not left unattended,
 - xi. ensuring that no unauthorised fires are lit,
 - xii. ensuring Flight campsite is re-naturalised prior to departure and
 - xiii. assessing cadets on training objectives as set out by the TRGO.
 - q. The Section Commanders (SECCDRs) are responsible to the Flight Commander for:
 - i. knowing the whereabouts of all members of their section at all times,
 - ii. reporting any reasonable concerns regarding the welfare or morale of cadets in their Section to the FLTCDR or staff as soon as practicable,
 - iii. leading their Section through all exercises,
 - iv. briefing and debriefing their section regarding an activity as necessary,
 - v. ensuring their Section's adherence to the training program and other orders as issued by the FLTCDR,
 - vi. ensuring and monitoring the discipline, morale and welfare of their cadets,
 - vii. taking an active role in developing their cadets and acting as an ongoing mentor to the entire section,
 - viii. ensuring that their Section conducts proper Field Routine at all times,
 - ix. ensuring their Section's conduct is safe and appropriate at all times and
 - x. assessing cadets on training objectives set out by the TRGO.

3.3. Exercise Area Information

3.3.1. Navigation

- a. The Area of Operations is from GR509721 [on the eastern side of the stream]; GR523717 [south of the stream]; GR523712 and GR513711
- b. Grid references for the activities that will take place in this area are detailed in **Annex C**.

3.3.2 Weather

- a. Daily sunrise is at approx. 0643hrs.

- b. Daily sunset is at approx. 1739hrs.
- c. The following data represents the expected climate conditions during the period of operations. The data is based on averages for April from the year 2013.

Mean maximum daily temp (°C)	18.4
Mean minimum daily temp (°C)	9.4
Mean 9am air temp (°C)	12.6
Mean 9am relative humidity (%)	77
Mean 9am wind speed (km/h)	10
Mean 3pm air temp (°C)	17
Mean 3pm relative humidity (%)	64
Mean 3pm wind speed (km/h)	6
% chance of clear day	19.3
% chance of cloudy day	46

- d. The CBIVCDR will perform a weather forecast on Saturday 12APR2014 pertaining to the period of observations.
- e. The CBIVCDR will obtain and brief daily weather information via the SQN satellite phone every morning and evening.

3.3.3. Topography

- a. The AO consists of the following flora and fauna:
- i. forest [open and closed];
 - ii. Kangaroos;
 - iii. Possums;
 - iv. Quolls; and
 - v. Snakes

3.4. Local Support

- 3.4.1. The following will be aware of the Bivouac and will be requested to support any emergency

- a. Blue Mountains Anzac Memorial Public Hospital
Cnr Great Western Highway and Woodlands Rd, Katoomba, NSW, 2780
(02) 4784 6500
- b. Upper Mountains Medical Center
98-108 Bathurst Rd, Katoomba, NSW, 2780
(02) 4782 2222
- c. Katoomba Local Police
217 Katoomba St, Katoomba, NSW 2780
(02) 4782 8199
- d. NSW Rural Fire Service, Blue Mountains District Office
Cnr Bathurst Road and Valley Road
(02) 4784 7444

3.5. Actions On

3.5.1. The following actions are to be taken in the event of:

a. AO Evacuation

In case of d., e. or other event occurring which requires a Detachment evacuation the following actions will be taken:

1. DETCDR to contact and coordinate emergency services.
2. All members/units to move to HQ. If unable to do so, move to other safe location and contact HQ.
3. DXI to determine numbers and locations of all personnel and report to XO.
4. XO to execute evacuation from HQ.
5. XO to coordinate evacuation for any units unable to return to HQ.

b. Medical Emergency Requiring Evacuation

Ensure safety of injured person. If necessary and safe to do so, move casualty to a safe location.

Transmit a CASEVAC (NO DUFF) to HQ as per **ANNEX E**.

DETCDR to be notified immediately so that NOK can be contacted.

If the casualty can be moved:

1. Casualty to be taken to Blue Mountains Anzac Memorial Public Hospital by an AAFC or ADF staff member.
2. DETCDR to call ahead hospital so they are prepared for arrival.
3. Directions to the hospital are in **ANNEX I** and will be posted inside HQ.

If the casualty cannot be moved:

1. DETCDR will contact emergency services and request an ambulance or helicopter as required (phone 000).
2. The DETCDR will notify the casualty's NOK.

c. Medical Emergency – No Evacuation

If a member has injured themselves but does not require immediate First Aid treatment a NOTICAS (NO DUFF) is to be transmitted to HQ as per **ANNEX E**.

If first aid treatment is required on site but **an evacuation is not required**, this should be indicated in the NOTICAS (NO DUFF) report and Detachment Staff will attend in a priority vehicle.

d. Bushfire

A BUSHFIRE REPORT (NO DUFF) is to be immediately transmitted to HQ as per **ANNEX E**.

i. Fire Uncontrolled

1. All members move to the Parade Ground adjacent to HQ if possible.
2. Any members unable to do so move to safe ground in their vicinity and contact HQ.
3. Nominal Rolls taken by SECCDRs and reported to DXI.
4. DETCDR will then make a decision to evacuate the AO or remain until threat subsides.

iii. Fire Controllable

1. Members move to a safe area and direct Detachment Staff towards the fire.

2. Staff will fight fire if safe to do so with extinguishers and water.

e. **Flood**

1. A FLOOD REPORT (NO DUFF) is to be immediately transmitted to HQ as per **ANNEX E**.
2. In the event of major flooding all personnel will evacuate the area and move to the parade ground adjacent to HQ.

f. **Lost Personnel:**

i. **Actions by Parent Unit**

1. A LOST PERSON REPORT (NO DUFF) is to be immediately transmitted to HQ as per **ANNEX E**.
2. The last known location of the lost person will be used to establish search and bases.
3. All vehicles will be made available for use in case of a search for lost personnel.
4. DXI in charge of executing searches for lost personnel.

ii. **Actions by Lost Person**

1. Investigate immediate surroundings for easily accessible landmarks or other personnel.
2. Move to new location if safe to do so. If not found, remain in position.
3. Signal for help by any means available (whistle, shouting, signal fire etc.)
4. Conserve supplies and wait for search party

3.6. Discipline

3.6.1. The DXI is responsible to the XO for the discipline of all subordinate cadets on Bivouac and may delegate relevant responsibilities to the CDWOFF.

3.6.2 The following are examples of prohibited items:

- a. alcohol;
- b. any form of smoking;
- c. knives;
- d. any form of explosive;
- e. flammable liquids;
- f. corrosive substances;
- g. mobile telephones; and
- h. inappropriate/offensive media.

3.6.3. The following are examples of prohibited activities.

- a. Disruptive or offensive behaviour
- b. Jokes or pranks that result, or have potential to result, in the injury or harassment of an individual or group,
- c. Other forms of harassment, whether direct or indirect,
- d. Insubordination, or
- e. Sexual fraternization.

3.6.4. Any cadet found to be misbehaving, not paying attention to briefings or otherwise compromising their own safety or that of others will be immediately removed from the activity by the DXI or SFTYO.

3.7. Contingency Planning

- 3.7.1. The following exemplifies situations which would give rise to an activity being cancelled:
- a. DETCDR cancelling the activity on the basis of an on the spot risk assessment of natural elements.
 - b. Inclement weather (this particularly includes heavy rain or winds which would make the AO dangerous)
 - c. Any staff member observing unsafe practices by exercise supervisors, which would give rise to cancelling the exercise.
 - d. Any staff member not being satisfied with the level of briefing received by cadets before undertaking an activity
 - e. Any staff member observing the use of unsafe equipment

3.7.2. In the event of a. or b. occurring, the exercise will cease and cadets will return to HQ. A second immediate risk assessment will be made and the exercise will either resume or the cadets will return to their flight campsites until the timetable can resume as normal.

3.7.3. In the event of c., d. or e. occurring the activity will cease immediately and all personnel will return the briefing area. Any faults with the exercise will be addressed and if capable of being fixed to the satisfaction of the SFTYO and DETCDR, the activity will continue with the appropriate changes.

3.8. Theoretical and practical training from the Manual of Cadet Training

3.8.1. The training outcomes for this Bivouac include the following (assessor/instructor):

a. Basic Assessments

- i. Competency based Assessment of C&C ability, field routine and compass work (SECTCDR) .

b. Proficiency Assessments

- i. Graded RCE Assessment (TRGO);
- ii. Graded Navigation Planning Assessment (TRGO);
- iii. Graded Field Signals Assessment (TRGO);
- iv. Competency Based Compass Work, C&C, field routine and leadership (SECTCDR); and
- v. Competency Based Survival Assessment (FLTCDR).

3.9. Headquarters

3.9.1. The HQ will comprise the following:

- a. Operations tent;
- b. Equipment tent;
- c. First aid tent;
- d. Briefing area;
- e. Vehicle parking area;
- f. Kitchen;
- g. Fire Pit; and
- h. Portaloos.

3.9.2. The HQ will be under the direction of the DXI. The SIGNCO is the NCO - in - Charge of the NCS, stationed in the Operations Tent. The OPSNCO/CBIVCDR is in charge of the Operations tent.

3.9.3. A movements board will be fixed to a wall in the Operations tent.

3.10. Field Assessors

3.10.1. Field Assessors will be deployed throughout the activity to monitor safety and welfare in the field, as well as ensuring cadets are using appropriate camouflage and concealment techniques regularly during exercises.

3.11. Activity Approval

3.11.1. The activity number for this Detachment is 22097.

3.11.2. An OA86 (26663) including a detailed risk assessment has been submitted separately to 3WG HQ

4 ADMINISTRATION AND LOGISTICS

4.1. Rations

4.1.1. Cadets will be supplied with the following rations:

- a. Fresh milk and bread at Breakfast;
- b. Lunch;
- c. Dinner; and
- d. Water.

4.1.2. Cadets will need to supply their own breakfast.

4.1.3. Each campsite will be resupplied with food and water by the CDWOFF, assisted by the DXI, DSO and LOGNCO.

4.1.4. At the commencement of the Bivouac, BIVWOFF will create a schedule for the regular water resupply for the 306SQN water containers following liaison with the LOGNCO.

4.1.5. All personnel will be provided with approximately four (4) liters of water each day. This water will be supplied via jerry cans filled up at HQ water tank. The water tank will be filled from the local petrol station as required.

4.1.6. The following staff hold the relevant Safe Food Handling qualifications:

- a. FLTLT (AAFC) D Roach
- b. LAC(AAFC) T Stening

4.2 Transport

4.2.1. Detachment vehicles are the responsibility of the TPTO, are only to be driven by suitably qualified staff and include:

- a. Ute (RAN); and
- b. Land Cruiser (SGS).

4.2.2. No cadets may drive to Bivouac.

4.2.3. No cadet is to drive any vehicle on Bivouac except suitably qualified cadets in emergency situations.

4.3.4 Refer to **Annex N** for transport payments

4.3. Dress

4.3.1. The only acceptable dress for the Bivouac will be DPCU, with sleeves rolled down, and the utility hat, Jumpers, jackets or vests as well as any camouflage equipment may be worn when necessary. The following of dress are not to be worn within the AO:

- a. Non-DPCU or non-Jungle green visible items of clothing;
- b. Beanies or balaclavas, except black or green ones after sunset; and
- c. Webbing or packs which do not conform to the general DPCU colours .

4.3.2. The LOGNCO is to ensure the sufficient quantities of spare uniform are held in the Equipment Store, and that appropriate camouflage attire is also held for contingencies.

4.4. Medical Preparation

4.4.1. The ADMINO will have collected all medical forms by 03APR14.

4.4.2. The ADMINO will generate a medical roll which is to be consulted before any treatment is administered.

4.5. Equipment

4.5.1. The LOGNCO is in charge of the Equipment Tent.

4.5.2. The care of all issued equipment is the responsibility of the member who signs for it until returned.

4.5.3. The LOGNCO is to ensure all equipment is returned in an acceptable condition and in working order.

4.6. Flight Campsites

4.6.1. Garbage bins, Quick-Dry antibacterial hand cleaning solution and washing materials will be provided for each Flight campsite and HQ.

4.6.2. Latrines, fire and sludge pits are to be dug at Flight campsites.

4.6.3. Portable firefighting equipment will be stored at HQ.

4.6.4. The CDWOFF will inspect all fire pits before they are deemed fit for use.

4.6.5. FLTCDRs are to ensure the following rules are followed concerning the fire pit:

- a. Only CNCOs may light group fires. Cadets may light individual hexamine stoves only.
- b. No form of flammable liquid is to be used to start fires.
- c. Members are not to step in the fire pit, or jump across it when lit
- d. Members are not to throw rubbish or other items into the fire pit.
- e. All fire pits must have a fire wall built around their perimeter.
- f. There should be 1 meter radius of clear ground around the fire pit at all times.
- g. Unsupervised fires are not to be left burning.

4.6.6. Flight sleeping quarters will be divided into male and female sections with a common ground surrounding the fire pit.

4.6.7. Flights should create paths from tent entrances leading to the common ground around the fire pit and to the campsite entrance, for ease of inspection

4.7. Personal Administration and Hygiene

4.7.1. All members are to be acutely aware of the risks of sharing eating and cleaning equipment. Except in emergency situations, cadets are not to share water canteens or eating utensils. Personal toiletry items are not to be shared with others.

4.7.2. Cadets are to wash their hands in the basins provided before and after every meal and are to thoroughly clean all eating utensils with the equipment provided.

4.7.3. It is vital that cadets always have their personal equipment packed away and ready to move off to exercises. During times allocated for personal administration, cadets must take the opportunity to do the following:

- a. Ensure personal equipment is serviceable, waterproofed and packed properly.
- b. Inspect and treat feet for blisters.
- c. Clean eating utensils.
- d. Dry clothing.
- e. Attend to other injuries
- f. Brush teeth, clip finger and toe nails.
- g. Rest and relax.

4.7.4. SECTCDRs have the responsibility to ensure their cadets use their personal administration for such purposes.

4.8. Accommodation

- 4.8.1. Personnel will sleep in tents.
- 4.8.2. Tents may be shared between members of the same gender.
- 4.8.3. Sleeping areas will be separated into male cadet, female cadet and staff areas.
- 4.8.4. Sleeping areas are not to be used for socializing.

5. COMMAND AND COMMUNICATIONS

5.1. Detachment Commander

5.1.1. The DETCDR for the Bivouac is FLTLT (AAFC) David Roach, Commanding Officer 306 Squadron, Australian Air Force Cadets.

5.2. Other Appointments

5.2.1. Refer to **ANNEX A** and **ANNEX B** for other appointments

5.3. Detachment Briefings

- 5.3.1. Advance Party
 - a. A member of the Operations Team will conduct a briefing on the actions for the Advance Party prior to the arrival of the Main Party
- 5.3.2. Main Party
 - a. The DETCDR will conduct a welcome OIC briefing IAW OIC Checklist upon arrival.
 - b. The DXI and CDWOFF will conduct a supplementary briefing as delegated by the DETCDR upon arrival.
 - c. The CBIVCDR will conduct a welcome briefing upon arrival.
 - d. The DETCDR will conduct a de-briefing at the conclusion of the Detachment.
- 5.3.3. Headquarters
 - a. The CBIVCDR will conduct a daily briefing to HQ personnel immediately following daily parade in the morning and immediately following Lights Out in the evening.
- 5.3.4. Activities
 - a. The CBIVCDR or OPSNCO will conduct a briefing and de-briefing of each activity in the Training Program in accordance with these instructions.
 - b. Flight Commanders and Section Commanders will conduct individual briefings and de-

briefings as required.

5.4. Radio Communications

5.4.1. Radio Equipment

- a. All radio equipment will be labeled with a colour coordination system. The radios will have duct tape on the underside, with a number, allowing each radio to be determined.
- b. All operators must check that their issued battery matches their radio before using to prevent radios catching fire due to mismatched batteries.
- c. All radio equipment will be issued and returned from the OPS Tent. Operators are responsible for the care of all radio equipment once issued.
- d. The SIGNCO is responsible to the OPSNCO for implementing a visual labeling system for all radio equipment and managing the issue and return of all radio equipment for the duration of the Detachment.
- e. The SIGNCO will determine the radio channel for the activity.

5.4.2. Radio Networks

- a. The SIGNO is responsible to the CBIVCDR for the preparation and maintenance of all radio networks.
- c. A secondary network may be organised by the SIGNCO as required with NCS - B which may be mobile if necessary.
- d. An additional Channel will be specified daily for internal staff communication which will be open 24hrs daily.
- e. A network diagram is attached at **Annex M**.
- f. All networks must maintain a radio log of the following format:

Date	Time	From	To	Nature of call	Action

- g. The SIGNCO is responsible for creating and maintaining all radio logs.

5.4.3. Operators

- a. All CNCOs and staff are to ensure they are RATEL proficient.
- b. Operators are responsible for any radio equipment in their possession until returned.
- c. Operators are to observe radio discipline at all times.
- d. CNCOs are responsible for enforcing c. when delegating tasks to radio operators within their Section or Flight.

5.4.4. Call signs

a. The following call signs will be used on Bivouac.

Station Call Sign	Station	Collective Call Sign	Group
0-A	NCS-A	Safari	All Staff
0-B	NCS-B	Halogen	HQ
Sunray	DETCDR	Eclipse	Executive
Sunray Minor	XO	Whitecap	Warrant
Phantom	DXI	Tailgate	Transport
Starlight	DUTY	Oddball	OPS
Seagull	ADMINO	Atomic	1 Flight
Jellybean	TRGO	Atomic minor	1 Flight Sections
Nutshell	DSO	Bandit	2 Flight
Playtime	TPTO	Bandit minor	2 Flight Sections
Moonbeam	CBIVCDR	Capital	Flight Commanders
Pacestick	BIVWOFF	Zig Zag	All Sections
Spaceman	OPSNCO		
Pronto	SIGNCO		
Mobile 1	Landcruiser		
Mobile 2	Navy Vehicle		
Knievel	1FLTDS		
1	1FLTCDR		
1-1	1SECTCDR		
1-2	2SECTCDR		
1-3	3SECTCDR		
Godfather	2FLTDS		
2	2FLTCDR		
2-4	4SECTCDR		
2-5	5SECTCDR		
2-6	6SECTCDR		

5.5. Mobile Telephones

5.5.1. Mobile telephone coverage is average in the AO. The satellite phone in the Orderly Room should be used in the case of emergencies where radio communications is unavailable. Mobile phone numbers for staff members when outside the AO are as follows.

APPOINTMENT	PHONE NUMBER
FLTLT (AAFC) David Roach	0412 537 473
PLTOFF (AAFC) Matthew Glozier	0421 367 073
PLTOFF (AAFC) James McPherson	0402 654 984
PLTOFF (AAFC) Richter	0403 543 379
SGT (AAFC) Steve Yau	0427 956 513
LAC (AAFC) Tom Stening	0425 337 016
LACW (AAFC) Emma Hiscock	0422 469 722
LAC (AAFC) Nick Mather	0420 065 122
CUO Kay	0405 512 039
CUO O'Loughlin	0458 595 659
CWOFF Gatwood	0478 649 228
CWOFF Taylor	0412 392 472

5.6 Satellite Phone

5.6.1. A satellite phone will be made available for communication beyond radio range.

5.6.2. The satellite phone number is 0147162251.

5.7. Synchronise Watches

5.7.1. The BIVCDR will synchronise watches with deployed commanders following daily parade.

5.7.2. The BIVCDR will synchronise watches with HQ during morning briefing.

D. S. Roach
Flight Lieutenant (AAFC)
Detachment Commander
Bivouac 1/14
6th April 2014

J. N. McPherson
Pilot Officer (AAFC)
Executive Officer
Bivouac 1/14
6th April 2014

1/14 306SQN BIVOUAC OPERATIONS ORDERS

ANNEXES

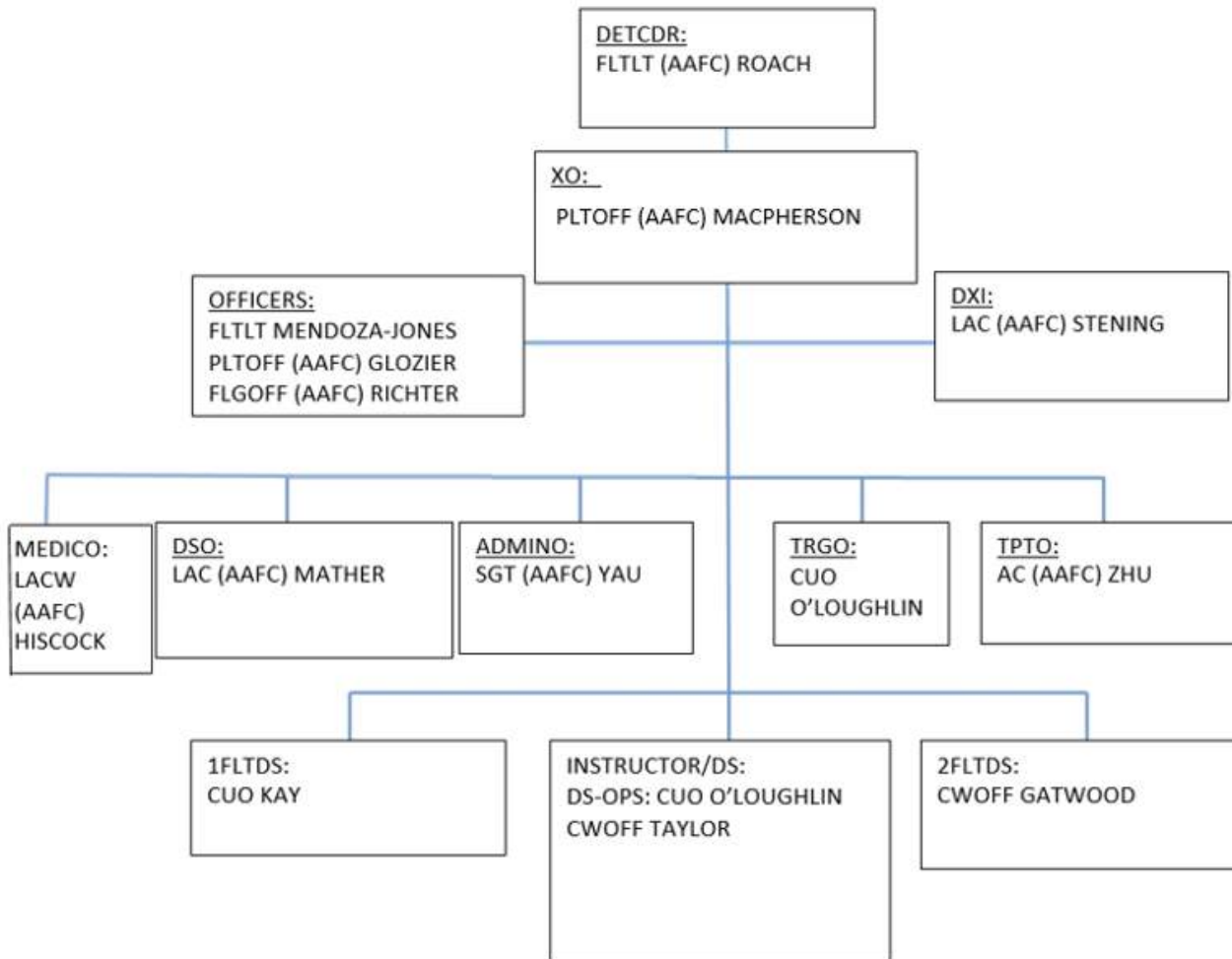
- A. Staff nominal roll
- B. Command structure
- C. Important locations
- D. Section nominal roll
- E. Radio Proformas
- F. Exercise orders G. Timetable day 1
- H. Cadet Nominal Roll
- I. Directions to Hospital
- J. Equipment List
- K. Duty Officer Roster
- L. Training program
- M. Network Diagram
- N. Transport payments

ANNEX A
STAFF NOMINAL ROLL

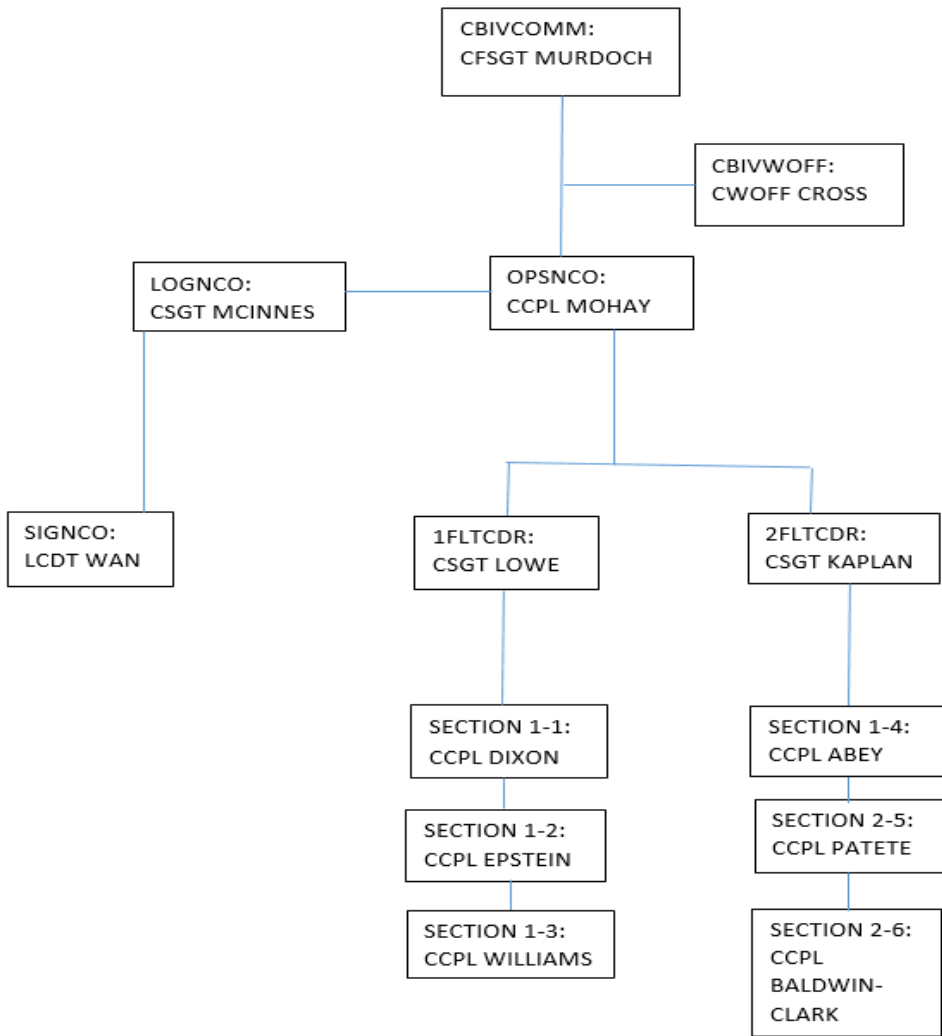
Rank	Name	Position
FLTLT(AAFC)	Roach	DETCDR
PLTOFF(AAFC)	Glozier	OOC
PLTOFF(AAFC)	McPherson	XO
PLTOFF (AAFC)	Richter	OOC
SGT(AAFC)	Yau	ADMINO
LACW(AAFC)	Hiscock	TRGO
LAC(AAFC)	Mather	DSO
LAC(AAFC)	Stening	DXI
AC(AAFC)	Zhu	TPTO
CUO	Kay	1FLTDS
CUO	O'Loughlin	DS-OP
CWOFF	Gatwood	2FLTDS
CWOFF	Taylor	INST

STAFFCOMMAND STRUCTURE

B.1

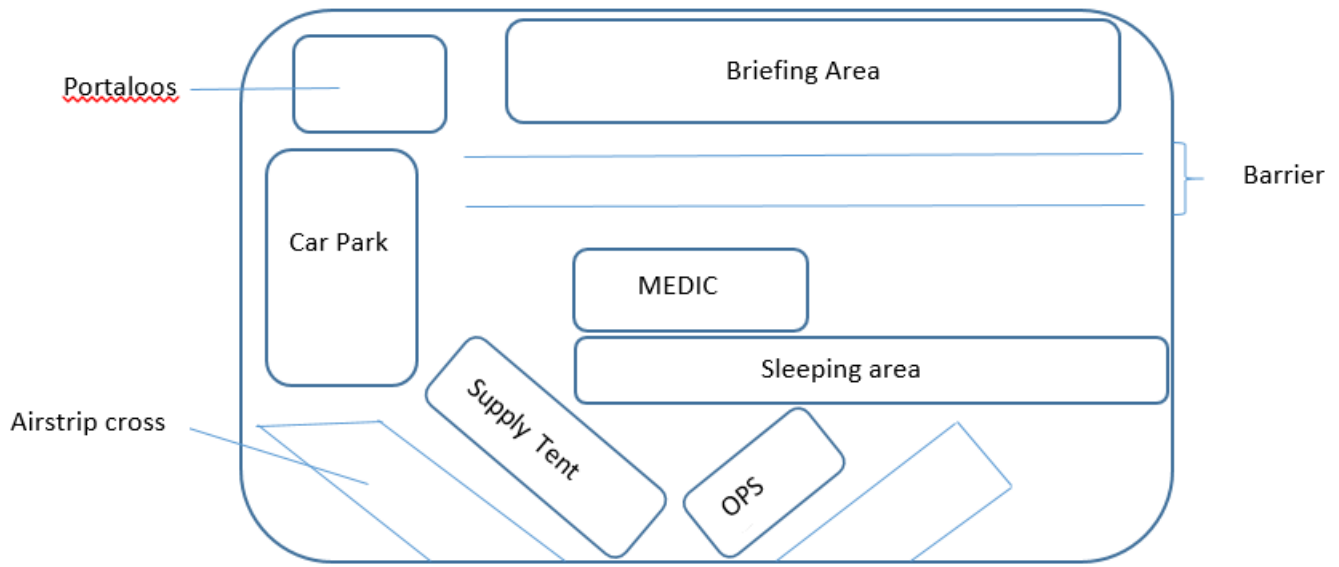


B.2



ANNEX C

IMPORTANT LOCATIONS:



ANNEX D SECTION NOMINAL ROLL

CSGT LOWE: 1FLIGHT								
SECTION 1-1: CCPL DIXON			SECTION 1-2: CCPL EPSTEIN			SECTION 1-3: CCPL WILLIAMS		
LCDT Roland Rousselot LCDT Jim Xu LCDT Rhiley Lowe LCDT Milan Mehta LCDT Neel Rastogi LCDT Claire Yin CDT Clarissa Onie CDT Ella McCutcheon			LCDT Lachlan Chow LCDT Annabel Fraser LCDT William Ji LCDT Alcuin Lai LCDT Lorenzo Rupolo CDT William Giles CDT Stephanie Prevedoros CDT Pia diMichiel CDT Grace Fletcher			LCDT Logan Ho LCDT Caroline Barton LCDT Zoe Bloomer LCDT Arjun Nair LCDT Angus Yiu LCDT Nikhil Rastogi CDT Jacqueline Rousselot CDT Nathan Scotter CDT Kirsten Shields		
MALE: 5	FEM.: 4	ALL: 9	MALE: 6	FEM.: 4	ALL: 10	MALE: 6	FEM.: 4	ALL: 10
CSGT KAPLAN: 2FLIGHT								
SECTION 2-4: CCPL ABEY			SECTION 2-5: CCPL PATETE			SECTION 2-6: CCPL BALDWIN-CLARK		
LCDT Matthew Brener LCDT Augustus Alexakis LCDT Anna Douglas LCDT Olivia Wallace-Smith LCDT Jack White CDT Trenam Delbridge CDT Paris Gibson-Williams CDT Grace Barwick CDT Sam Hastings			LCDT Thomas Pacino LCDT James Ryder LCDT Fraser Brooks LCDT Harry Hughes LCDT Ian Lee CDT Phoebe Mckenzie-Hutton CDT Bridget Tracy CDT Sophie Dixon CDT Aadil Syed			LCDT Sonat Erozan LCDT Timothy Oslington CDT Bianca Bowie CDT Harley Bruce CDT Lucy Edwards CDT Isabelle Grbin CDT Samuel Myers CDT Ethan Tsui CDT Ellen Kriedemann CDT Jason Wong		
MALE: 6	FEM.: 4	ALL: 10	MALE: 8	FEM.: 3	ALL: 11	MALE: 7	FEM.: 4	ALL: 11

ANNEX E

RADIO PERFORMAS

E.1. CASEVAC REQUEST (NO DUFF/EXERCISE)

1.1. A casualty evacuation request. Make sure it is clear whether it is an emergency (NO DUFF) or an exercise/practice (EXERCISE).

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Name of injured person
DELTA	Urgency (i.e. immediate)
ECHO	Nature of injury/illness
FOXTROT	If patient is able to walk or requires stretcher
GOLF	Any special measures required (e.g. spinal injuries)
HOTEL	Any further comments (e.g. any remaining danger to personnel)

E.2. NOTICAS (NO DUFF/EXERCISE)

2.1. Notification of casualty. Should be used for ALL injuries that do not require an evacuation, including bruises, cuts and burns.

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Name of injured person
DELTA	Nature of injury/illness
ECHO	Grid reference, date, time where injury/illness occurred

E.3. MAINTDEM REPORT

3.1. Report used to request supplies.

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Supplies required
DELTA	Time and Location re-supply required.
ECHO	Any other relevant information (e.g. reason for request)

ANNEX E

E.4. BUSHFIRE REPORT (NO DUFF/EXERCISE)

4.1. Report used when bushfire is spotted.

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Evacuation Required/Not Required
DELTA	Extent of Fire (widespread, small, growing etc.)
ECHO	Direction and speed of fire front
FOXTROT	Terrain - scrub, grass, forest, sloping uphill/downhill, any bodies of water
GOLF	Number of Personnel
HOTEL	Level of Danger to Group (Low, Medium, High, Immediate)
INDIA	Any action taken
JULIET	Details of any casualties
KILO	Best route to reach your position if evacuation required
LIMA	Any other relevant information

E.5. FLOOD REPORT (NO DUFF/EXERCISE)

5.1. A report in the instance that a flood is spotted (remember, exercise or no duff)

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Evacuation Required/Not Required
DELTA	Extent of Flood (widespread, small, growing etc.)
ECHO	Direction and speed of water
FOXTROT	Terrain - hills, valleys etc
GOLF	Number of Personnel
HOTEL	Any further comments (e.g. any remaining danger to personnel)
INDIA	Any action taken
JULIET	Details of any casualties
KILO	Best route to reach your position if evacuation required
LIMA	Any other relevant information

ANNEX E

E.6. SITREP

6.1. A situation report.

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Current objective/actions
DELTA	Level of supplies (water, food)
ECHO	Equipment status (low battery, any breakages etc)
FOXTROT	Level of morale
GOLF	Any further comments (e.g. any remaining danger to personnel)

E.7. LOST PERSONS REPORT (NO DUFF/EXERCISE)

7.1. To be called in when one or more members are identified as missing from your group

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Number/name/description of lost person
DELTA	Time/Location/direction of travel at last sighting
ECHO	Known equipment carried by lost personnel
FOXTROT	Any assistance required
GOLF	Nearest cross road, RV location if required
HOTEL	Any action taken

E.8. CONTACT REPORT

8.1. Report made following unit engagement.

ALPHA	Callsign
BRAVO	Current Location - Grid Reference
CHARLIE	Units engaged Unit
DELTA	successful
ECHO	Current objective/action

If a reporting point is irrelevant, operator is to say 'NONE'.

EXERCISE ORDERS**Shelter building**SITUATION

306SQN (AAFC) will perform a shelter building exercise on 15/4/13 from 1130 to 1600.

MISSION

To provide the cadets with an enjoyable activity, and assesses their ability to construct survival shelters in the bush. **This will test Shelter Building, which is found in SVP, as well as teamwork and leadership.**

EXECUTION

Briefing: Cadets will be briefed at the activity location by their Section Commander.

Cadets will work together on the activity in Sections.

Timings:

1030	Bug out of campsites
1100	Flights arrive at activity location
1130	Sections break off and work on activity
1145	FLTCDRs leave activity
1145	Selected 2ICs of Flights are to take control
1245	Inspection of shelters by 2ICs of both Flights
1300	Selected 2ICs take Flights back to campsite
1315	Conclusion of activity
1315	Debrief

Roles:

a. FLTCDRs:

- Not warning of planned “bug out”
- Organising the movement of cadets during “bug out”
- Assigning each section a location for shelters
- Helping sections
- De-brief at end of exercise

c. SECT CDRs

- Briefing cadets
- Selected 2ICs will conduct morning tea and inspect campsite, lead Flight back to campsite
- Directing building of shelter

Phases:

a. FLTCDRs will initiate bug out and direct flights to activity location. Only backpacks are to be brought. Backpacks which are left, must be radioed by FLTCDRs to HQ, to be brought to activity location. Each flight will be evacuated from their own campsite, and evacuated to a location which the FLTCDRs have been notified of. Each Flight will be on different sides of the road; 1Flight on the left as you enter, and 2Flight on the right as you enter. They will radio in to HQ when they arrive and have full numbers. Here, they will take control of the flight and assign Sections to certain areas and the activity will commence there.

b. At 1400, HQ will call for all Sections to hide in their shelter. FLTCDRs will return to HQ, leaving assigned 2IC CCPLs to take control. Morning tea/afternoon tea will be provided for the cadets and the 2IC will monitor the eating of the cadets. All Sections will go back to their shelter, and the 2IC CCPLs will inspect each shelter.

c. The 2ICs will take their flights back to their campsites, and the FLTCDRs will conduct a de-brief of the activity when all numbers are accounted for and this is radioed into HQ. This will take place at 1500.

ADMIN + LOGISTICS

a. At the conclusion of the activity, FLTCDRs will be told via radio that the activity is over. They will march cadets back to campsite, after the area is re-naturalised.

b. When they arrive to campsite with full numbers they are to radio HQ.

Rations and water:

a. FLTCDRs are to ensure that all cadets have necessary equipment for activity (2L water, food, cooking equipment and necessary clothing)

b. During the period of 1145 to 1215, morning tea will be provided at activity location. Rubbish bags will be provided by FLTCDRs for rubbish.

c. Cans will be provided at the activity: Lunch at 1330

Safety:

a. If any cadet is found to be misbehaving and destroying natural flora and fauna repeatedly, they will be removed from the activity. SECTCDRs should monitor behaviour closely.

b. Cadets are not to move objects beyond capability (To Be Assessed by SECT CDRs)

c. Cadets must use resources found on the ground

d. SECT CDRs must be able to see and contact members of section and all times

Equipment:

The following pieces of equipment will be used for the activity:

i. Map (4)

ii. Water jerry cans (4)

iii. First aid kit (2)

iv. Compass (4)

v. Radios (6 + The Darkness radios)

vi. Rubbish bags (4)

vi. Matches (2x boxes)

vii. Cans for every cadet

b. Supervising staff are responsible for exercise equipment.

c. Any loss of equipment is to be communicated to HQ so a replacement can be organised.

FLT CDRs will receive 2 x compass and 2 x map with their destination the night before at rank meeting or at the lights out: 2200. (Make it more subtle)

They will give the extra map and compass to the

COMMAND AND CONTROL

- a. Flight commanders will use radios to liaise with HQ when they reach activity location safely
- b. 1 Flight will use radio channel TBC and 2 Flight will use radio channel TBC and The Darkness will use radio channel TBC
- c. Flight Commanders direct the movements of Flight throughout activity, until they get ambushed, leaving 2ICs in charge. 2ICs will be supplied with radio.
- d. The Darkness will notify FLTCDRs of their arrival.

Camouflage and Concealment (Night)

Situation

In order to compound knowledge of FCB, FCP and FCA, specifically in camouflage and concealment, cadets are to take part in an activity which will enable them to apply the above knowledge in a practical sense. The activity will take place from 1830 to 2000.

Mission

The mission is to break through the zone that surrounds a central fire without being tagged by rank members.

Execution

- a. Three fires will be spaced approximately 50 metres from each other in a straight line. The outer two fires will be the home base for each flight, and will be manned by the FLTCDR. In between each home base and the central fire will be two individual checkpoints that will be manned by a staff or rank member. This person may not tag cadets.
- b. Cadets will gather at their home base prior to the commencement of the activity, where they will “cam up” and attempt to camouflage themselves so effectively as to not be spotted on the forest floor.
- c. Upon the commencement of the activity, cadets will crawl towards the central fire in a subtle and stealthy manner, in order to avoid being spotted and tagged by rank members.
- d. These rank members will also be camouflaged and will be crawling on the forest floor also. They may only use their torch to tag a cadet once they are within a body length of them.
- e. Rank members may tag a cadet by turning their torch on for a maximum of two seconds, and indicating to them that they have been tagged.
- f. Once cadets are tagged, they must move back a checkpoint. If they have not reached the first checkpoint they must go back to home base and start their crawl from the beginning.
- g. When a cadet breaks through the zone surrounding the central fire, they will give their flight number to a staff member in the zone who will document said number. Each breakthrough will count as one point.
- h. The flight with the most points at the conclusion of the activity will be the winners.

Administration and Logistics

- a. The activity will run for a total of 90 minutes. This will be broken up into 45 minute and 40 minute sessions, with a 5 minute break in between to change sides.
- b. FLTCDRs will station themselves at each home base. They will carry a first aid kit and water.
- c. Nominated rank or staff members will station themselves on the checkpoints, also with water if necessary.
- d. Staff members will station themselves around the central fire and keep a tally of the point score.

Points: For breaking through to the central fire, cadets will receive 10 points.

Timings:

1800-1830: Briefing of activity, activity preparation i.e. 'camming' up

1830-1915: First session of activity

1915-1920: Break between sessions; rehydrate

1920-2000: Second session

2000-2010: Movement to campsite

2010-2200: FLTCDR debrief, relax and lights out

Communications

- a. There is to be no communication between cadets whilst they are attempting the run to the central fire. They may only communicate together or to their FLTCDR when at their home base or during the five minute break interval.

Combat Search and Rescue

Situation

- a. In order to compound SVP and FCJ skills in a practical sense, cadets are to take part in a competitive search and rescue activity.
- b. This will enable FLTCDR's to assess JNCO's on their search and rescue technique capabilities, and enable JNCO's to practice leadership skills and taking initiative.
- c. There has been a plane crash in the AO, and various personnel and important items have gone missing.
- d. The activity will take place from 0730-1000.

Mission

The mission is to recover all the lost personnel and property in the given AO, in a quicker time than the opposing flight.

Execution

- a. Field assessors will be based out of a central location where cadets return to. This location will be called "CENTRAL." The Sections (1-1 and 2-4) will be placed into two different vehicles and taken to Activity Location. Cadets at the campsite will be given a hint to where the Section is, by the a field assessor, and the FLTCDRs will lead the cadets to the location
- b. Field Assessors will nominate a section from every flight to act as the "aircraft crew." They will act as the personnel that have to be found, and will therefore be hidden in a suitable location.
- c. The activity will commence once all the cadets and items are in their appropriate positions, whereupon the SECOs will begin appropriate search patterns to locate personnel / items.

d. Each member of the Section will be told that they have some form of injury:

	1Flight: CCPL Dixon's section	2Flight: CCPL Abey's section
Member: injury	CCPL Dixon: Scared, panic, can't talk LCDT Roland Rousselot: Broken leg LCDT Jim Xu: Unconscious CDT Rhiley Lowe: Uncooperative, can't talk CDT Milan Mehta: Broken arm, screaming in pain CDT Neel Rastogi: Sore arm and leg CDT Claire Yin: Confused CDT Clarissa Onie: Broken leg, can talk	CCPL Abey: Scared, panic, can't talk LCDT Matthew Brener: Broken leg CDT Augustus Alexakis: Unconscious CDT Anna Douglas: Uncooperative. Can't talk CDT Olivia Wallace-Smith: Broken arm, screaming in pain CDT Jack White: Sore arm and leg CDT Trenam Delbridge: Confused CDT Paris Gibson-Williams: Broken leg, can talk

d. Rank members / staff will inform the SECOs of the AO so they have some indication of where to begin the search.

e. Once a cadet has been found, he / she / it is to be brought back to central, where a rank / staff member will mark the find.

f. The flight that finds all the missing cadets and items first will be the winner of the activity, and will earn 30 points. Second place will earn 15 points.

g. No cadet is pick up another cadet

h. No cadet is radio the injury to HQ

Administration and Logistics

a. Each flight will have 8 missing cadets.

b. The activity will run for as long as it takes all cadets to be found (if it looks likely to go over, the Darkness will give hints to exact locations).

c. The activity will be capped off at 90 minutes.

d. If there is enough time to spare, the cadets and items will be relocated and the flights will have a second round.

e. Staff / rank members will be enforcing use of correct search patterns by SECOs.

f. Cadets MUST stay in their given location which staff have given them.

Communication

a. Whilst taking part in a search, voices must be kept to a low volume, otherwise communication is verbal as usual.

Camouflage and Concealment Exercise – Day (C&C Day)

Situation

Cadets on Detachment will conduct a camouflage and concealment exercise from 1400 - 1630 on 13/4/14.

Mission

Train and assess cadets in the practical implementation of camouflage and concealment techniques taught during home training including visual camouflage and silent movement.

Execution

Groups:

- a. Cadets will receive instruction in Flights.
- b. Cadets will prepare for the exercise in Sections.
- c. Cadets will participate some parts of this exercise individually and some parts in Sections.

Timings:

1400-1430: briefing by FLTCDRs

1430-1600: Activity

1700: Section de-brief

Roles and Responsibilities:

- a. TRGO is responsible for:
 - i. Ensuring quality of instruction to cadets is adequate by liaising with Flight Commanders prior to activity commencement.
 - ii. Implementing cadet assessments as required.
- b. CBIVCDR is responsible for:
 - i. Executing the exercise in accordance with these orders
 - ii. Conducting an exercise briefing prior to the commencement of the activity
- c. FLTCDRs are responsible for:
 - i. Instructing their cadets according to the instructions.
 - ii. Conducting a de-briefing of cadets at FLT campsites following exercise conclusion.
 - iii. Recording point scores.
- d. SECCDRs are responsible for:
 - i. Supervising individual camouflage preparation.
 - ii. Developing cadets' individual camouflage and concealment skills during the exercise.
 - iii. Assessing cadets' camouflage and concealment ability as directed by the TRGO.

Instruction:

- a. Instruction will include theory and demonstration of application of camouflage paint, material camouflage, field signals and movement as detailed in the MoGT.

Exercise Details:

- a. Phase 1
 - i. Cadets attempt to reach instructors at point A (end of the first leg of the course) without being seen.
 - ii. The distance from the starting point to the instructors will be approx. 20 metres.
 - iii. SECCDRs will send any cadets not making a reasonable effort to conceal their movements back to the start.
 - iv. The activity will not be repeated.
- b. Phase 2
 - i. Cadets will attempt to reach instructors at point B (end of the second leg of the course) without being heard.
 - ii. Instructors will be blindfolded at the 'finish line' and the cadets will have to move as a section (either together or spread out) to successfully make it past the instructors.
 - iii. The level of difficulty will increase as cadets get closer to instructors.
 - iv. Instructors must honestly and fairly judge how loudly they can hear cadets approaching and send them back to the start if they can.
 - v. Once whole section has made it past the instructor, they have finished.
- c. Phase 3
 - i. Cadets will camouflage themselves in a stationary position within the exercise area.
 - ii. Instructors will communicate a message using five (5) field signals.
 - iii. Cadets are to attempt to interpret the message without being detected by other SECCDRs.
 - iv. Once the allocated time is up, cadets who believe they know the message must report to the instructors at the front to tell them what the message is.
- d. Points:
 - a. Cadets will receive 10 points for successfully reaching an instructor during Phase 1.

- b. Sections will receive 10 points for successfully passing the instructor during Phase 2.
- c. Cadets will receive 10 points for successfully repeating field signal instructions in order without being spotted in Phase 3.

Administration and logistics

Equipment:

- a. The following pieces of equipment will be used for the activity:
 - i. Water jerry cans (3)
 - ii. First aid kit (2)
 - iii. Surrounding bush for camouflage
- b. Instructors are responsible for exercise equipment
- c. Any loss of equipment is to be communicated to HQ so a replacement can be organised.

Command and signals

Exercise command:

- a. CBIVCDR is in charge of this activity

FIELD MOVEMENTS

SITUATION

306SQN and 304SQN will conduct a Field Movements activity from 1600 HRS to 2230 HRS on the 15/4/14. The activity will take place between the four flight campsites, of the two squadrons.

MISSION

- a. To provide an activity which allows cadets of both squadrons to successfully employ camouflage and concealment techniques, taught to them throughout the detachment. To provide an activity which examines the use of correct radio pro forma, and also, the leadership ability of the NCOs involved.
- b. To develop a sense of connectedness to the Squadron and to the Flight.
- c. To move into the opposition Squadron's campsites, and take one of the two campsites' flags, and return to your own with it; by using camouflage and concealment techniques.

EXECUTION

- a. Each Flight, of the four, will be briefed at their own individual campsites (insert coordinates), by their Flight Commanders; by either, CSGT Lowe or CSGT Kaplan.
- b. Throughout the duration of the activity, AAFC staff will be contactable by radio at HQ (co-ordinates of HQ), for ALL Flights, and ALL Section Commanders. These staff members will be there, to assist injured cadets, and supervise the activity if required.
- c. The activity will be run by CBIVCDR.
- d. The activity will start thirty minutes after the briefing, given by Flight Commanders. During the twenty minutes after the briefing, Section Commanders will instruct cadets how to apply camouflage techniques; motivate them; and establish points of interest where to go.
- e. Member at HQ, will deliver a radio message to both SQNs, and all Flight Commanders, and all Section Commanders that the activity has begun.
- f. Section Commanders, leading their sections, will progress towards the opposing Squadron's flights using camouflage techniques. They may opt to attempt to advance towards their own Squadron's, opposing Flight; however, not their own.

- g. Once a section obtains a flag, they must return to their campsite in order to achieve points for obtaining the flag (25 points). If they are ambushed by an opposing section, then they must forfeit their flag.
- h. The Section who obtains a stolen flag, may return this flag to their own campsite to claim points.
- i. If a Section ambushes a section that does not have a flag, then points can still be claimed for this. (5 points)
- j. The Flight Commanders must employ one Section to be on picket duty, at one time, who defend the Flight from the ambush. They must remain hidden and call 'Contact' when an approaching Section is near to prevent the ambush.
- k. If, at one point throughout the activity, there is no contact between sections for a period of 15 minutes, then supervising staff, may insert glowboxes into the AO, for sections to collect. A coordinate/clue will be broadcasted and the Section which reaches the flag first, can claim the points. If the Section is ambushed once reporting the glow box, the ambush is invalid, and the Section with the glow box may continue to report this.
- l. The winner is the section with the most points.

ADMIN AND LOGISTICS

a. At the end of the activity (time), there will be a radio announcement that the activity has concluded, and that sections must return to campsite. When Flight Commanders notice that all Sections w/ cadets are present, they are to radio HQ in order, to tell them this.

b. If a flag is in the possession of the opposing flight's flag, they may keep the flag and return it at the next morning during the Daily Parade.

c. Roles and responsibilities:

d. Points:

- For an ambush (must be radioed in): 10 points
- For the Capture of a Flag and its return to their campsite: 30 points
- For capturing the flag: 5 points
- For the capture of a glowbox: 15 points

e. Timings:

1600: CTF Briefing

1630: CTF Preparation/dinner

17:30: Activity begins

2230: End of activity, move to campsite

2300: Lights out

f. Equipment:

- i. Radio for each section commander, flight commander and necessary staff [x6 + staff]
- ii. We do not supply radios for 304
- iii. Water stationed at each campsite [x4 jerry cans]
- iv. Torch es; pens; paper to relevant members
- v. DSO will collect at the conclusion of activity

COMMAND AND CONTROL

a. Radios will be issued by LOGNCO at commencement of activity – contact b/w HQ and Sections/HQ and Flights

- b. Between Flights and Sections – Radio
- c. Between Sections – Radio/verbal
- d. Between members of Section – Field signals/verbal
- e. Channel used: To the disrection of SIGSOPS

FIREX

Situation

306 Squadron will conduct a fire building exercise 14APR2014 from 0730 to 1030.

Mission

To provide cadets with an exercise that will enable them to learn the uses of different types of fires and practice their construction.

To provide an exercise that enables cadets to learn and practice water procurement techniques using readily available materials.

Execution

Groups:

- a. Cadets will receive instructions in Flights.
- b. Cadets will execute activity in sections under the control of two staff members [LAC (AAFC) Stening and LAC (AAFC) Mather].

Timings:

There will be a briefing from 0730 to 0800, on both RATEL and FIREX. Each Flight will rotate between the two.

1Flight will go to FIREX first [0800 to 0910] and 2Flight will go to RATEL first [0800 to 0910]

At 0910, 2Flight will move to Briefing Area and 1Flight will move towards the Briefing Area, where they will be sent to their activity location.

Both Flights will conclude at 1020, and meet at Briefing Area at 1030.

Roles and responsibilities:

- a. TRGO is responsible for:
 - i. Ensuring quality of instruction to cadets is adequate by liaising with Flight commanders prior to activity commencement.
 - ii. Implementing cadet assessments as required.
- b. SAFO is responsible for:
 - i. Ensuring all fires are contained
 - ii. Members are exercising correct fire cautions
- c. CBIVCDR is responsible for:
 - i. Executing the exercise in accordance with these orders.
 - ii. Conducting an exercise briefing prior to the commencement of the activity.
- d. FLTCDRs are responsible for:
 - i. Instructing their cadets according to these orders
 - ii. Conducting a de-briefing of cadets at FLT campsites following exercise conclusion
 - iii. Recording point scores
 - iv. Ensuring all members understand fire safety rules
- e. SECCDRs are responsible for:
 - i. Supervising sections in collecting wood and fire making
 - ii. Developing cadets' individual fire making skills during the exercise
 - iii. Assessing the fire making and water procuring skills during the exercise
 - iv. Ensuring cadets follow correct fire procedure

Instruction:

- a. Instruction will include theory and demonstration of fire making and water procurement skills as per the MoGT.

Exercise details:

- a. When reaching the AO (grid reference) each section is to go to a different station, each station to cover a different section.
 - i. Section 1 – signal fire
 - ii. Station 2 – cooking fire
 - iii. Station 3 – raised/platform fire
 - iv. Station 4 – water procurement
- b. Cadets will be required to gather fire wood for their station
- c. Cadets are to listen and do as the instructor says
- d. Each section will be given a packet of marshmallows to last the whole activity
- e. Sections will rotate every 30 minutes
- f. Sections are to clean up each section once done

Points:

- a. No points are to be awarded during this activity

'The Darkness':

- a. No additional instructions.

Administration and Logistics

Equipment:

- a. The following pieces of equipment will be used for the activity:
 - i. Shovel and mattock
 - ii. Fire safety equipment
 - iii. Marshmallows x 5 packets
 - iv. Plastic bags
 - v. Tarpaulin
 - vi. Matches

Command and Signals

Exercise Command:

- a. This activity will be run by staff members LAC (AAFC) Stening and LAC (AAFC) Mather
- b. Rank members will help to supervise cadets and manage rotation of groups.
- c. SECCDRs will not be required to carry radios.

Communication:

- a. Communication will be verbal
- b. Exercise will run on the primary radio network

Fieldcraft Practical Assessment

Situation:

306 Squadron will conduct a Fieldcraft Practical Assessment, on the 14/4/2014 from 1400 to 2030.

Mission:

To provide cadets with the opportunity to practice their navigational skills, using a map and compass. To build section friendships and bond as a unit. Also, improve JNCO leadership skills.

Execution:

Groups:

- a. Cadets will receive instructions in Flights.
- b. Cadets will execute activity in sections under the control of their SECCDRs.

Roles and responsibilities:

- a. TRGO is responsible for:
 - i. Ensuring quality of instruction to cadets is adequate by liaising with Flight commanders prior to activity commencement.
 - ii. Implementing cadet assessments as required.
- b. SAFO is responsible for:
 - i. Minimising all risks/hazards
 - ii. Ensuring FLTCDRs and SECCDRs are aware of any dangerous areas.
- c. CBIVCDR is responsible for:
 - i. Executing the exercise in accordance with these orders.
 - ii. Conducting an exercise briefing prior to the commencement of the activity.
- d. FLTCDRs are responsible for:
 - i. Instructing their cadets according to these orders
 - ii. Conducting a de-briefing of cadets at FLT campsites following exercise conclusion
 - iii. Ensuring all members understand safety rules
- e. SECCDRs are responsible for:
 - i. Safety and moral of their sections
 - ii. Developing cadets' individual navigational skills during the exercise
 - iii. Assessing the navigational skills during the exercise
 - iv. Ensuring cadets follow correct procedure

Instruction:

- a. Instruction will include practical application of navigation as taught in FCP as per the MoGT.

Exercise details:

1. Cadets are to be briefed as a Detachment. Section Commanders will be called out to discuss the radio channels and the correct assignment of the area of their starting point i.e.
2. Sections are to navigate to different checkpoints, and gain points while avoiding contact with other sections.
3. At 1800, dinner will take place. Sections must cease navigation for 30 minutes.
4. Field Assessors will be monitoring the performance (navigation, field signals, camouflage & concealment) of cadets in the field.
5. At the end of the activity, a broadcast will go out: Sections to campsite.
6. FLTCDRs to do a numbering of Flight and radio it in to HQ.
 - g. SECCDRs will radio in a SITREP every hour

- h. Dinner will be eaten in the field so cadets must carry their own can with them.
- i. Cadets are to listen and do as the instructor says
- j. Sections are to take all rubbish with them

Points:

- a. Points are to be awarded during this activity:
Checkpoints: 15 points
Field Assessors may award, or penalise up to 10 points per section.

Field Assessors

- a. Field Assessors will be operating in the AO.
- b. Field Assessors will remain in radio contact at all times, and will be in groups of at least 3, with 1 staff member.

Admin & Logistics:

Equipment:

- b. The following pieces of equipment will be used for the activity:
 - i. Compasses (1 ea sect.)
 - ii. Maps (1 ea sect)
 - iii. Radios (1 ea sect)
 - iv. Rations provided: 1 for each cadet
 - v. As well the cadet's backpacks which contain 2L water and jumpers
 - vi. Camouflage equipment
 - vii. Troopie to be deployed

Command & Control:

Exercise Command:

- a. This activity will be run by CBIVCDR, and her delegates.
- b. Rank members will help to supervise cadets, and care for their welfare
- c. SECCDRs will be required to carry radios.

Communication:

- a. Communication will be verbal
- b. Exercise will run on the primary radio network

306 Squadron Ratel Exercise

Situation:

306 Squadron will conduct a RATEL exercise on 14/4/2014, at 0730 to 1030.

Mission:

To learn and practice correct radio procedure and etiquette.

Execution:

Groups:

- a. Cadets will receive instructions in Flights.
- c. Cadets will execute activity in sections under the control of two staff members.

Timings:

There will be a briefing from 0730 to 0800, on both RATEL and FIREX. Each Flight will rotate between the two. 1Flight will go to FIREX first [0800 to 0910] and 2Flight will go to RATEL first [0800 to 0910]

At 0910, 2Flight will move to Briefing Area and 1Flight will move towards the Briefing Area, where they will be sent to their activity location.

Both Flights will conclude at 1020, and meet at Briefing Area at 1030

Roles and responsibilities:

- d. TRGO is responsible for:
 - iii. Ensuring quality of instruction to cadets is adequate by liaising with Flight commanders prior to activity commencement.
 - iv. Implementing cadet assessments as required.
- e. SAFO is responsible for:
 - iii. Ensuring that all risks are accounted for.
- f. CBIVCDR is responsible for:
 - iii. Executing the exercise in accordance with these orders.
 - iv. Conducting an exercise briefing prior to the commencement of the activity.
- g. FLTCDRs are responsible for:
 - iv. Instructing their cadets according to these orders
 - v. Conducting a de-briefing of cadets at FLT campsites following exercise conclusion
 - vi. Recording point scores
 - vii. Ensure all SECCDRs know the appropriate radio techniques.
- h. SECCDRs are responsible for:
 - v. Supervising radio calls
 - vi. Developing cadets' individual RATEL skills
 - vii. Ensuring cadets follow correct radio procedure and etiquette

Instruction:

- i. Instruction will be provided individually by the SCTCDR prior to the radio call.

Exercise details:

- j. Upon reaching their starting checkpoint cadets will use the radio to contact HQ about the information provided on the checkpoint.
- k. During the radio call, cadets must say 'Exercise'
- l. In the event of an emergency, SCTCDRs take control of the radio and use 'No Duff' in the call.
- k. Cadets are to listen and do as the instructor says
- l. Section 1:
Section 2:
Section 3:

Points:

- a. Points will be awarded during this activity for each correct Radio call (10 points).
- b. At the discretion of the SIGOPS: a question will be asked to spell phonetically (15 points):
 - i. Spell the word 'Alphabet' in the phonetic alphabet
Alpha-Lima-Papa-Hotel-Alpha-Bravo-Echo-Tango

- ii. Who has the radio name: Moonbeam, and spell this Moonbeam phonetically
CCPL Mohay: Mike-Oscar-Oscar-November-Bravo-Echo-Alpha-Mike
- iii. Name all the names that have their own letter:
Charlie, India, Juliet, Mike, Oscar, Roger

Admin & Logistics:

Equipment:

- A. The following pieces of equipment will be used for the activity:
 - I. Radios
 - II. Cadets are to bring water, energy sources e.g. lollies, jumpers, raincoats

Command & Control:

Exercise Command:

- d. This activity will be run by members: CBIVCDR and OPSNCO
- e. SECCDRs will supervise their sections.
- f. SECCDRs will be required to carry radios.

Communication:

- III. Communication will be verbal
- IV. Exercise will run on the primary radio network

**TRAINING PROGRAM
TIMETABLE INC. ADVANCE PARTY**

ANNEX G

Advance Party Timetable		
	11/04/14	12/04/14
0600		
0630		
0700		
0730		
0800		
0830	Advance Party depart SGS	TRAVEL INBOUND (MAIN)
0900		
0930		
1000	TRAVEL INBOUND (ADVANCE)	
1030		
1100		
1130	Arrive at AO	
1200	Lunch	
1230	Bivouac Briefing	
1300		
1330	Set up HQ – Check Flight campsites	
1400		
1430		
1500		
1530		
1600	Set up activities/areas	Refer to Bivouac Training Program (ANNEX M)
1630		
1700		
1730	Dinner	
1800	Set up activities	
1830		
1900		
1930		
2000		
2030		
2100		
2130	Lights out	
2200		
2230	SLEEP	

ANNEX I

306SQN BIVOUAC OPERATIONS ORDERS

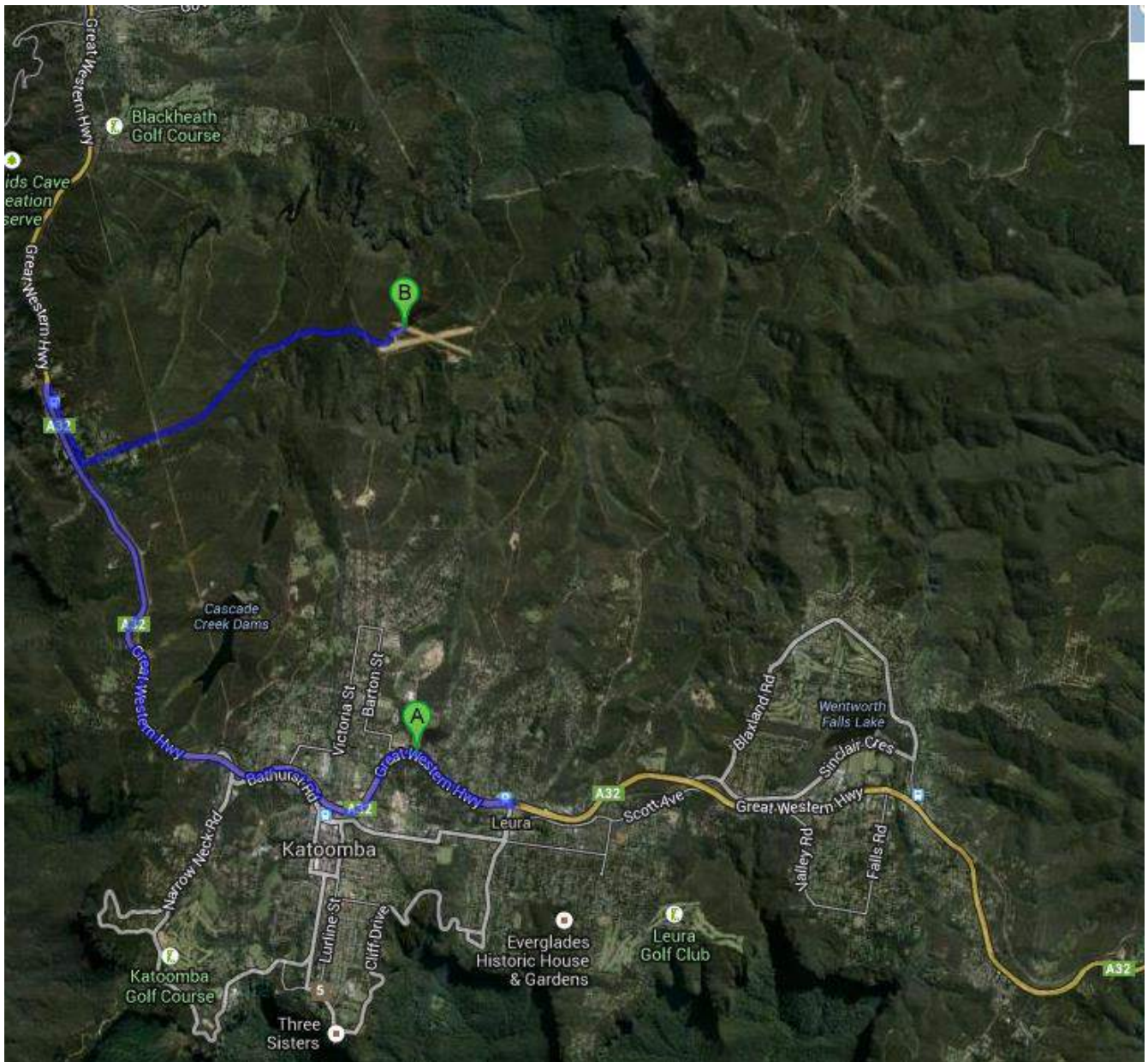
13APR 14

DIRECTIONS TO BLUE MOUNTAINS ANZAC MEMORIAL HOSPITAL

4.

Katoomba Airport: Blue Mountains National Park North 2780

1. Continue onto Grand Canyon Rd: Destination will be on the right: 2.8KM
2. Turn the Rutland Rd: 1km
3. Turn into the Railway Parade: 900m
4. Slight right onto Great Western Highway: 8.2km
5. Keep right at the fork to continue toward Great Western Highway/A32: 240m
6. At the roundabout, take the 4th exit onto the Great Western Highway/National Route 32 ramp to Katoomba: 150m
7. Take the Leura Mall exit towards Leura/ Route 5: 350m
8. **Head east on Great Western Highway/A32 towards Queens Rd: 850m**



ANNEX J
306SQN BIVOUAC OPERATIONS ORDERS
13APR 14

EQUIPMENT LIST

<u>2/14 306SQN Bivouac</u>				
<u>Equipment Support Request</u>				
Item	Required Quantity	Inventory	To purchase	Details/Comments
<u>Communications</u>				
A4 Paper	500		500	1 box
Bic pens	30		30	1 large packet
Sharpie marker	12		12	
Whiteboard	2	UNKNOWN	UNKNOWN	
Whiteboard Marker	6		6	
Whiteboard Eraser	1	UNKNOWN	UNKNOWN	
A4 plastic sleeves	100		100	
Radios	20			To be taken to RadioShack to be placed on same channels
Printer	1			
Radio Antenna	1			
Extension cords	8	6		
Powerboards	8	17		
GPS	1	2		
Satellite Phone	1			

Radio Chargers	10			*consult if we need more/how long does battery need to charge fully*
Battery Packs	35			
AA Batteries	50		50	

<u>HQ/Flights</u>				
Generator	1			Supplied by 304SQN TB clarified
Laptop/ Computer	1			
Flood Lights	4	5		
Large Torch	4			
Speakers (w/ cable)	1			
Barbeque	1			
Gas Bottle	1			
Small Refrigerator	1			
Lighter	2			
Tongs	2			
Barbecue Scraper	2			
Detergent	2			
Tea Towels	5			
Kettle	1	2		
Scourer	2			
Matches (90mm long)	5			
Jerry Cans (water)	25	26		
Gatorade	20			Energy pick up
Aluminium Foil (10m rolls)	2			

Plastic knives	100	17	100	
Plastic forks	100		100	
Plastic spoons	100		100	
Knife	3			
Chopping board	3			
Hand Sanitiser (wound treatment/hygiene)	2		2	
Paper Towel	8	4	8	
Hexamine fuel boxes	20			The tablet boxes?
Hexamine stove (spare)	20			
11x11 tent	1	2		To be picked up from Randwick HQ
11x11 knuckles	Enough for 1 11x11 +spares	71		Enough for 1 + spares
11x11 poles	Enough for 1 11x11 + spares	50		Enough for 1 + spares
Glow Sticks	50		50	
Garbage Bags	50		50	
Mattock	3	4		
Shovels	3	10		
Stretcher beds	4 (if possible)			Need to check
Large First Aid Kit	2			
Small First Aid Kit	12	11		
Folding Tables	4			
Chairs	15 (if possible)	15		Need to check
Tarps	8			Need to check
Rope	100m			
Duct Tape (rolls)	10			
Fire Extinguishers	2			1 CO ₂ , 1 H ₂ O, need to check

Sunscreen	5			
Insect Repellent	4			
Spare uniform	10	7		10 x jumper; 10x shirt; 10x pants; 10x giggle hat (negotiable numbers)
Spare water bottles	15			
Hutchies	50	50		To be picked up from the Randwick Q store
Pallets	4	4		(1.5m x1.5m)
String	4 yarns			
Jerry cans (fuel)	4			
Milk Crates	2			
Portaloos	10			Organised?
Washing Buckets	3	UNKNOWN	UNKNOWN	
<u>Rations</u>				
Bread	Det size: average 6 slices per person for detachment			
Gatorade	20 bottels			Energy pick up
Marshmallows	10pkts			
Canned Food	X UNKNOWN	UNKNOWN	UNKNOWN	X members x 6 meals = x cans
Water			0	Make sure supply is at HQ before support arrives, confirm further support
Soft drink - cases				DEPENDANT ON NUMBERS
Gatorade	20		20	energy pickup if required for cadets with hypothermia, etc

Lollies/snacks (pkts)	50		50	
Pancake mix	5		5	
Marshmallows	10		10	
Onions for BBQ	2		2	packets of frozen, chopped onions
Sausages for BBQ	250		250	calculation: (115 people x 2 sausages each with room for a third for some)
Tomato Sauce	1		1	2L bottle
Tea	1		1	50x teabags
Coffee	1		1	150g Nescafe
Biscuits	10		10	Arnott's assorted
Sugar	1		1	1kg bag
Hand sanitizer	2		2	Cleaning hands for wound treatment etc
Paper Towel	8		8	
Flour (kg)	10		10	10x 1kg bags
Fruit bars	DEPENDANT ON PACKAGE SIZE (ENOUGH TO CATER FOR DET X 4 DAYS)		DEPENDANT ON PACKAGE SIZE (ENOUGH TO CATER FOR DET X 4 DAYS)	morning tea/snacks
Fruit cups	DEPENDANT ON PACKAGE SIZE (ENOUGH TO CATER FOR DET X 4 DAYS)		DEPENDANT ON PACKAGE SIZE (ENOUGH TO CATER FOR DET X 4 DAYS)	Morning tea/snacks
Milk (L)	TBA		TBA	21 x 3L bottles Calculation: (SQN x 150mL x 3 breakfasts) + (staff x 50mL x 3 coffees/day)

ANNEX K
306SQN BIVOUAC OPERATIONS ORDERS
13APR 14
DUTY OFFICER ROSTER

L.1. Duty Officer

- 1.1. The responsibilities of the Duty Officer are outlined in 3.2.1(j), which includes acting as Safety Officer for the duty period (responsibilities as outlined in 3.2.1(f)).
- 1.2. The Duty Officer is expected to be familiar with their role and responsibilities and before assuming duty.

Period Start	Period End	Rank	First name	Last name	Contact
0800 12APR104	0700 13APR2014	PLTOFF(AAFC)	James	MacPherson	0402 654 984
0730 13APR2014	0700 14APR2014	FLTLT (AAFC)	David	Roach	0412 537 473
0730 14APR2014	0700 15APR2014	PLTOFF(AAFC)	Chez	Richter	0403 543 379
0730 15APR2014	When Detachment arrives at SGS 16APR2014	PLTOFF (AAFC)	Matthew	Glozier	0421 367 073

L.2. Duty Officer Hand Over

- 2.1. At the end of each duty period, the incumbent Duty Officer must provide a detailed report to the incoming Duty Officer. This will include (but not limited to):
- A. a thorough overview of any medical issues which require on-going monitoring or action;
 - B. any medical issues that do not appear to require on-going monitoring or action;
 - C. the current location of all members (cadets and staff) and vehicles;
 - D. any on-going safety concerns
- 2.2. The XO and DXI must be present for this hand-over.

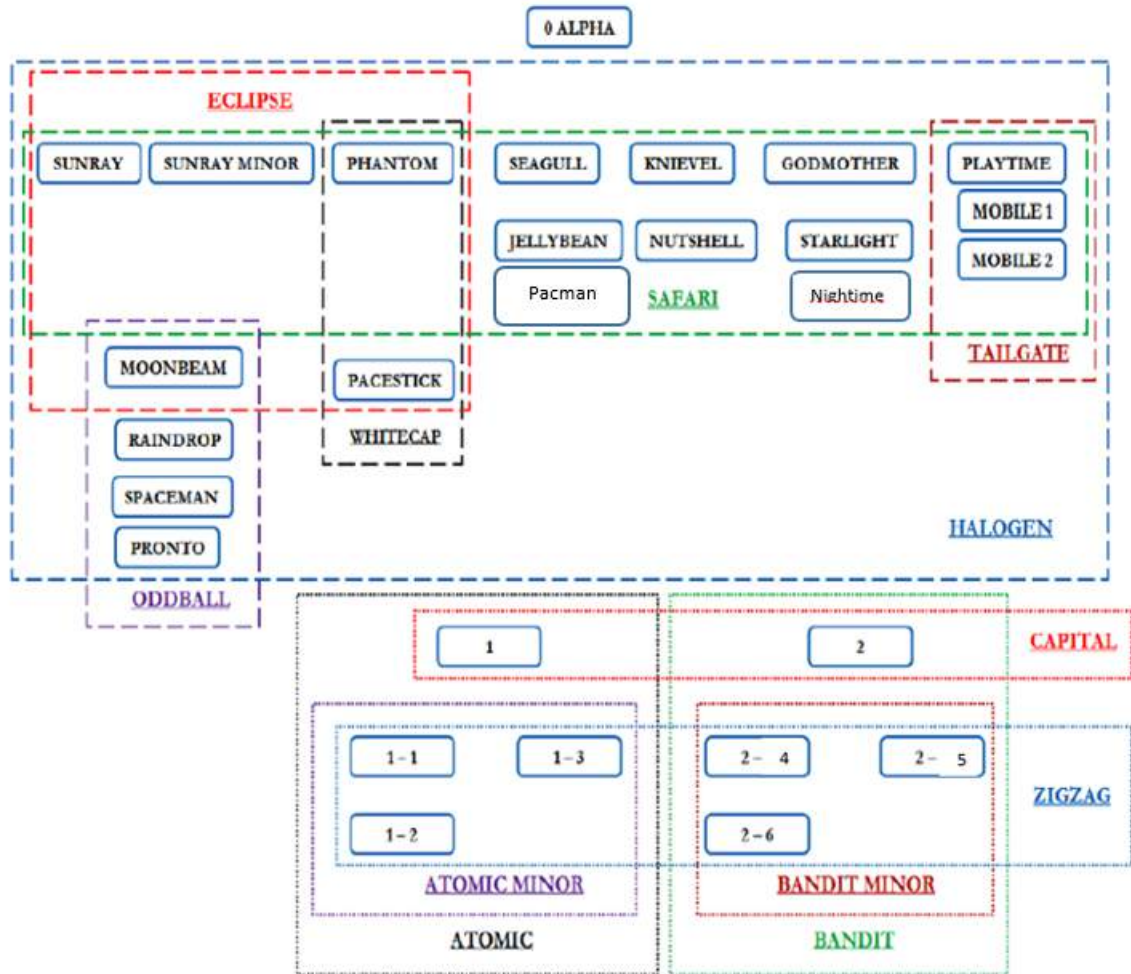
ANNEX L

Bivouac 2014 Training Program						
	4/12/14	4/13/14	4/14/14	4/15/14	4/16/14	
0600			REVEILLE		SLEEP	
0630		ARRIVAL AT SGS	BREAKFAST			
0700		NUMBER COUNT AND FULL NUMBERS	MORNING PARADE		REVEILLE	
0730		DEPART SGS; TRAVEL INBOUND	FIREX/RATEL BRIEF	SAREX BRIEF	BREAKFAST	
0800	ADVANCE PARTY DEPART SGS	TRAVEL INBOUND (MAIN)	RATEL (RADIO/TELECOM EXERCISE) AND FIREX (FIRE EXERCISE)	SAREX (SEARCH AND RESCUE EXERCISE)	FLT TO PACK UP CAMPSITE UNDER DIRECTION OF FLTCDRS	
0830	TRAVEL INBOUND (ADVANCE)					
0900						
0930					MORNING PARADE	
1000					MORNING TEA	1FLT TO PACK UP HQ; 2FLT TO
1030		MORNING TEA	RENATURALISE CAMPSITES, SHELTER BUILDING CAMPSITES THEN, INSPECTION OF CAMPSITES			
1100	Arrive at AO		RATEL (RADIO/TELECOM EXERCISE) AND FIREX (FIRE EXERCISE)	EVACUATION/BUG-OUT; MOVEMENT TO ACTIVITY LOCATION		
1130	Bivouac Brief	LUNCH – PROVIDED AT HQ		SHELTER BUILDING	DE-BRIEF	
1200	Lunch	BIV BRIEF			LUNCH FOR ALL AT HQ	
1230	Find Flight campsites and activity locations	FLTCDR BRIEF			PACK UP LUNCH, CADETS PREPARE TO MARCH OFF	
1300		CAMPSITE SET-UP; CAMPSITE INSPECTIONS (DONE SIMULTANEOUSLY)			CADETS MARCH OFF TO ENTRY OF AO	

13:30:00	Set up HQ - Check Flight campsites - Set up FLTCDR tents	Lunch	Lunch	Lunch	Busses Depart for SGS	
14:00:00		C&C Briefing	NAVEX Briefing			
14:30:00		Camouflage and Concealment (Day)	Navigation Exercise (NAVEX)	Shelter Building		TRAVEL OUTBOUND
15:00:00	Dinner					
15:30:00	CTF Brief					
16:00:00	Set up activities	Section Debrief	Navigation Exercise (NAVEX)	CTF Preparation	Cadet dismissed from SGS	
16:30:00		Dinner				
17:00:00		C&C (night) Brief				
17:30:00	Dinner	C&C preparation	Dinner	Capture the Flag (CTF)	Pack up	
18:00:00		Camouflage and Concealment (night)	Navigation Exercise (NAVEX)		Capture the Flag (CTF)	CNCOs and staff dismiss
18:30:00						Set up Activities
19:00:00	FLTCDR Debrief			FLTCDR Debrief		
19:30:00		Lights Out	Lights Out			
20:00:00					Lights Out	Lights Out
20:30:00	Lights Out			Lights Out		
21:30:00		Lights Out	Lights Out			
22:00:00					Lights Out	Lights Out

22:30:00	SLEEP	SLEEP	SLEEP	FLTCDR Debrief	
23:00:00				Lights Out	

ANNEX M:



306SQN Transport Service Payments

Fares						
Rank	First Name	Surname	Concession (Y/N)	Central -> Medlow Bath	Medlow Bath -> Central	Total
CUO	Kate	O'Loughlin	Y			
CWOFF	Camille	Cross	Y			
CFSGT	Veronica	Murdoch	Y			
CSGT	Max	Kaplan	Y			
CSGT	Bronte	Lowe	Y			
CSGT	Declan	McInnes	Y			
CCPL	Ashan	Abey	Y			
CCPL	Alexander	Baldwin-Clark	Y			
CCPL	Anna	Dixon	Y			
CCPL	Alexander	Epstein	Y			
CCPL	Justin	Mohay	Y			
CCPL	Ethan	Patete	Y			
CCPL	Oliver	Williams	Y			
LCDT	Augustus	Alexakis	Y			
LCDT	Caroline	Barton	Y			
LCDT	Zoe	Bloomer	Y			
LCDT	Bianca	Bowie	Y			
LCDT	Matthew	Brener	Y			
LCDT	Fraser	Brooks	Y			
LCDT	Harley	Bruce	Y			
LCDT	Lachlan	Chow	Y			
LCDT	Anna	Douglas	Y			
LCDT	Lucy	Edwards	Y			
LCDT	Sonat	Erozan	Y			
LCDT	Annabel	Fraser	Y			
LCDT	Isabelle	Grbin	Y			
LCDT	Logan	Ho	Y			
LCDT	Harry	Hughes	Y			
LCDT	William	Ji	Y			
LCDT	Alcuin	Lai	Y			
LCDT	Ian	Lee	Y			
LCDT	Rhiley	Lowe	Y			
LCDT	Milan	Mehta	Y			
LCDT	Samuel	Myers	Y			
LCDT	Arjun	Nair	Y			
LCDT	Timothy	Oslington	Y			
LCDT	Thomas	Pacino	Y			
LCDT	Nikhil	Rastogi	Y			
LCDT	Neel	Rastogi	Y			

LCDT	Roland	Rousselot	Y			
LCDT	Lorenzo	Rupolo	Y			
LCDT	James	Ryder	Y			
LCDT	Olivia	Wallace-Smith	Y			
LCDT	Patrick	Wan	Y			
LCDT	Jack	White	Y			
LCDT	Jim	Xu	Y			
LCDT	Claire	Yin	Y			
LCDT	Angus	Yiu	Y			
CDT	Grace	Barwick	Y			
CDT	Trenam	Delbridge	Y			
CDT	Pia	DiMichiel	Y			
CDT	Sophie	Dixon	Y			
CDT	Grace	Fletcher	Y			
CDT	Paris	Gibson-Williams	Y			
CDT	William	Giles	Y			
CDT	Sam	Hastings	Y			
CDT	Ellen	Kriedemann	Y			
CDT	Ella	McCutcheon	Y			
CDT	Phoebe	McKenzie-Hutton	Y			
CDT	Clarissa	Onie	Y			
CDT	Stephanie	Prevedoros	Y			
CDT	Jacqueline	Rousselot	Y			
CDT	Nathan	Scotter	Y			
CDT	Kirsten	Shields	Y			
CDT	Aadil	Syed	Y			
CDT	Bridget	Tracy	Y			
CDT	Ethan	Tsui	Y			
CDT	Jason	Wong	Y			
Total Cadets	68					

Staff

AIRCDRE	Robert	Brown	N			
FLTLT	Daniel	Mendoza-Jones	N			
FLTLT(AAFC)	David	Roach	N			
FLTLT(AAFC)	Mark	Robins	N			
PLTOFF(AAFC)	Matthew	Glozier	N			
PLTOFF(AAFC)	James	McPherson	N			
WOFF(AAFC)	Michael	Barr	N			
SGT(AAFC)	Steve	Yau	N			
CPL(AAFC)	Alexander	Kalfas	N			
LAC(AAFC)	Benjamin	Heenan	N			

LACW(AAFC)	Emma	Hiscock	N			
LAC(AAFC)	Nicholas	Mather	N			
LAC(AAFC)	Thomas	Stening	N			
LAC(AAFC)	Benjamin	Webster	N			
AC(AAFC)	Wei	Zhu	N			
CIV	Elizabeth	Miller	N			
Total Staff	16					
Total Members: 84						